

## President Report 2014 - Penni Davidson

I have been privileged to have served as President for the past year and I am very thankful to be supported in that role by a very diligent and hard-working executive team, which is also largely unchanged from last year. They are: our secretary Ross Utting and our treasurer Jenny McLucas. I would also like to thank our two vice presidents Alistair Camm and Paige Bouson, who have both resigned during the past year due to family commitments:

We also have two very active sub-committees, POPARTS chaired by Ivy Hanley and SHAPE chaired by Leon Bailey.

The P&C are fortunate to be very well served by the dedicated team of employees and volunteers who run the Tuck-shop, Stationery and Uniform shops. These businesses are our primary source of income and they enable us to support a wide range of very valuable activities within the school including chaplaincy, POPARTS, SHAPE and the school communications officer role. So thank-you for supporting these businesses and please continue to do so.

I want to particularly congratulate our:

- Tuck-shop convenors Tracy and Vanessa for continuing to provide excellent quality, healthy, delicious food at extremely competitive prices;
- Uniform shop convenors Britta and Renuka for their deft handling of the complexities associated with a new uniform and so many new children enrolling,
- Kathy for continuing to hold the fort in the stationery shop.
- Sports Hall convenor for the past year, Carla, who has helped me understand the difference between the two food service businesses, which from the outside look so similar.
- bookkeeper, Hubertine Wichers, for her willingness to take on any task asked of her

In 2014 we have heralded a number of firsts, after a number of major projects were completed last year, these include:

- The introduction of the new school uniform
- P&C run kiosk opening at the weekend for the sports hall tenants; including, for the first time, student volunteers
- Setting up the P&C office, where our bookkeeper operates.
- Being honoured to be the only Queensland venue to host the Big Phat Band was an achievement that could not have been considered before the sports hall. I would like to congratulate the Poparts team for the huge undertaking that this opportunity brought, and thank them for bringing such great talent to The Gap State High School. Also thank you to the school community for getting behind it both as volunteers and as audience members.

This year the P&C have achieved a number of smaller projects including:

- Painting of Tuckshop and installation of a flap from the back to the service area;
- Air-conditioning and painting of the uniform shop, making this years back to school uniform rush more comfortable for everyone;
- Introduction of a very successful on-line uniform shop appointment system which made the back to school uniform fitting much easier and faster;
- Contribution of fifty thousand dollars to the school for ground improvements, including the roundabout just down from the sports hall; and
- Beginning the detailed renovation plans and the purchase of a scissor lift for the J.A.Robertson Hall.

Another important thank you must go to the Brisbane City Council, and in particular Councillor Geraldine Knapp for her ongoing support. Geraldine is a regular attendee at our general meetings, demonstrating her commitment to the school. On 20 December 2014 the inaugural "Christmas Carols at The Gap" were held on the oval, sponsored by The Brisbane City Council, and Councillor Geraldine Knapp, managed by the P&C. The evening was a successful community event, involving many community members; it had an audience of around 1500 and raised just over \$4000.00 for The Gap cluster chaplains.

None of this could have happened without the support of Mr Pollock and all the school staff. On behalf of all the parents, please accept my congratulations on another successful year, and our appreciation for a job well done.

### **Treasurer's Report - Jenny McLucas**

The 2014 year was, as usual, very busy and interesting. We saw a lot of changes this year, including the addition of Hubertien Wichers as our paid bookkeeper who is doing a fantastic job of keeping the books up to date and making the Treasurer's job a lot easier. We also gained an office within the school grounds where Hube works out of which has made her job a lot easier and given the P&C a great storage area as well, so we thank the school for this! We started running a kiosk out of the sports hall on weekends during the volleyball season. Being the first year, there were a few initial teething problems which reflected in the overall profit, but we believe we have it fine tuned now to hit the ground running this year.

#### **TUCKSHOP**

The Tuckshop is improving every year with the turnover (takings) for the year of over \$250,000, giving them an overall profit of about \$35,000, including close to \$9,000 for various catering jobs at school functions.

The installation of the access door has proved a great addition and also improved our workplace health and safety record! The tuckshop also received a much needed new paint job throughout the preparation area.

Once again I congratulate all the tuckshop staff and volunteers on their efforts throughout the year, often going above and beyond their duties and hours.

#### **UNIFORM SHOP**

The uniform shop turnover for the year was \$215,000 (after GST), giving them an overall profit of about \$40,000. 2nd hand uniforms profit for the year was about \$1,300.

The installation of the air conditioning throughout the year was a welcome relief for everybody over the busy December/January period. The uniform shop also received a much needed new paint job which has made it look so much lighter and friendlier and the uniform photos on the wall (replacing the tired old boards of uniforms) looks 100% on what it was!

Again I commend Renuka and Britta and all the volunteers for all their hard work in the uniform shop throughout the year, also going above and beyond their duties and hours.

#### **STATIONERY SHOP**

The stationery shop turnover was over \$26,500 helped by the sale of Year 7 kits to the 260 strong cohort for 2015 – so much so that they ran out of kits! The actual figures in the budget template make the stationery shop look like it has made a huge profit, but the invoice of over \$11,000 for the Year 7 and 8 kits was inadvertently not paid until January 2015. Consequently the 2015 budgeted figures will reflect this.

## SPORTS HALL KIOSK

The sports hall kiosk takings were close to \$15,500, but the profit was only \$1,600 due to initial teething problems as mentioned above. The addition of the professional coffee machine to the kitchen now is sure to generate extra income this year and we thank the school for kindly providing this.

## DONATIONS TO SCHOOL

The P&C contributed a total of \$106,200 to the school in 2014 for the following projects:

School Landscaping and Ground Works	\$50,000
Uniform Shop Air Conditioning & Electricity Upgrade	\$7,373
Tuckshop Access Door	\$5,100
Tuckshop and Uniform Shop Painting	\$4,940
Poparts Contribution for Music Practice Rooms	\$11,160
Poparts Contribution for Scissor Lift	\$16,200
Poparts Contribution for Euphonium	\$2,906
Shape Contribution for Table Tennis Tables	\$540
Shape Contribution for Sea Kayaks	\$1,000
Shape Contribution for Sports Uniforms	\$5,980
Shape Contribution for Volleyball Teams Melbourne Trip	\$1,000

Both the Poparts and Shape Sub Committees have done a great job this year with fundraising. I will not go into detail here as they will present their own reports but I congratulate both the Committees for their efforts which is reflected with the contributions they have been able to make to the school.

I am not in a position to advise any specific amounts that will be required for the 2015 year as yet, so have proposed an amount of \$61,920 be budgeted as follows:

School Projects	\$50,000
Oval Upgrade Contribution	\$5,000
Poparts Contribution to Hall Upgrade	\$5,000
Shape Contribution to Sports Uniforms	\$3,080
Remainder Shape Contribution	\$1,920

We also employed Hube (jointly with the school) to be our official grant writer and have been sourcing various grants throughout the 2014 year. We applied for a Council grant to upgrade the oval and a Perpetual grant to upgrade the JA Robertson Hall. We are still waiting to hear of the outcome of these grants which will of course alter the proposed budgeted figures above.

At the end of 2014, the P&C had about \$83,000 cash at bank and the \$100,000 QTC loan was down to \$38,178 as we continue to make quarterly instalments.

After 5 years as Treasurer, I will be standing down at the 2015 AGM. It has been a pleasure to work with all the dedicated P&C employees, volunteers and various executive members that I have had the privilege of working with over the last 5 years. I would especially like to thank Mr Russell Pollock and Mrs Judy Ives for their dedication and commitment to the school and the P&C in general. They say that a good school is only as good as it's principal, teachers and staff, so this school must be truly outstanding!

## Principal's Report – Russell Pollock

2014 has been another year of significant achievement and I would like to sincerely thank the P&C Executive for their leadership, commitment, time, organisation and support throughout the past year.

As the year progressed some of the highlights during the last 12 months are listed below:

- Second year for year 7 pilot into high school with 73 students enrolled. – 27% growth
- Student population in 2014 was 1070. - 3% growth from 2013
- Buildings: Block E Year 7 classroom block and Block R Sports Hall were opened by the Premier of Queensland on 21 February 2014. Increasing the school's enrolment capacity by 18% to 1240.
- Successful transition for school uniform changes and senior tie.
- Successful Grandparents day
- Welcoming tea and coffee first day of school, December Orientation Evening and sausage sizzle. Significant events with the double intake of students.
- Successful overseas trips to New Zealand for skiing in June and trekking in December. Also the International Language trip to China in December
- A significant increase in the school's maintenance budget (\$900,000) to address maintenance areas.

Over the year I have valued the input, suggestions and opinions from our executive meetings and parents at our regular monthly meetings. All these meetings have contributed positively towards a very productive and effective working relationship and improved services and facilities for our students.

A special thank you to local councillor Mrs Geraldine Knapp for her continued interest in our school and local community. As she has announced her retirement date for June 2015, on behalf of the school community I wish her all the very best for the future.

In closing, I wish to express my sincere appreciation for the work and participation that Mrs Jenny McLucas has contributed as Treasurer and member of the P&C Association. Jenny has been directly involved over the last 5 years with the significant financial growth of the P&C funds which has further improved our school in many ways. I also wish Jenny all the very best in future as she is stepping down from this position.

Yours in appreciation

RUSSELL POLLOCK (Principal)

09 March 2015.

## Poparts Report – Ivy Hanley

2014 proved to be another exciting and productive year for POPARTS. The year began with our support and assistance directed towards the Big Phat Band performance hosted at The Gap State High School. The performance was spectacular and we were congratulated for our ability to work collaboratively to coordinate, in a very small timeframe, the huge event. The concert enabled us to showcase our wonderful school, talented teachers and remarkable students. As a result of the performance and the funds we raised through hosting the event, we contributed funds to the purchase of a scissor lift. The scissor lift will enable the Arts students to reach the lighting on the ceiling and walls of the J.A. Robertson Hall safely.

Throughout the year we hosted our annual and very popular events, Trivia Night and Cabaret Night that were very well supported by our school community. These events provide the opportunity for members of our school community to come together to enjoy the night whilst also celebrating in our community spirit.

In 2014 POPARTS continued to support the broader community by providing a canteen, for each of the 13 nights students from schools across Queensland, came to perform in the Queensland Youth Music Awards (QYMA). Not long after supporting the QYMA program, POPARTS was invited and accepted the opportunity to provide a supper to the youth choirs singing at St Johns Cathedral. Our support for both events generated additional funds to be put towards our long-term hall refurbishment plan.

Later in 2014, POPARTS finalized changes to the music uniform. We introduced an optional black jacket that can be worn by the students on those colder days and night. We changed the girls' music shirt to provide the girls with more stylish comfort and we made some adjustment to the black trousers to also provide more comfort. These alterations embrace student ideas for change whilst keeping the vibrant colours that give the WOW factor to all of our school music ensembles and bands.

While 2014 proved to be a very productive year, the outcomes would not have been successful without the hard work and dedication of our school community, The Gap community and The Gap businesses all of which contributed (directly or indirectly) to the excellent music program offered at The Gap State High School. I would like to thank everybody for your contribution. I particularly thank the POPARTS executive members, Ruth Logan, Julie Chester, Annie Rossouw and Angela Buchanan and Ms. Sandra Leadle. The parents on the executive committee achieved a great deal because of their consistent and tireless efforts in working with Ms. Sandra Leadle. Together, the team ensured that POPARTS was both an active and profitable P&C sub-committee in 2014.

### 2015 Committee Positions

Chairperson – Ivy Hanley (continuing from 2014)

Vice Chairperson – Annie Rossouw (continuing from 2014)

Secretary – Sandra Gaffney (assisted by Ruth Logan in transition in 2015)

Treasurer – Katrina Bailey (assisted by Julie Chester in transition in 2015)

Communications – Sandy Riggien (this is a new Committee position)

## **Shape Report – Leon Bailey**

The SHAPE Committee had a very good year, although the numbers at our meetings could always be better. We had a good amount of parent volunteers at our earlier functions and although other commitments made it hard for them to get to our later functions the student helpers grew and we were able to cater well for our BBQ's.

Our fundraisers included the swim carnival night, Sports Hall opening night, cross country day, open night and athletics day. Our other fundraiser was the cross country/adidas fun run. From these and the grant from the P&C we were able to provide a bus for the students to attend the Ashgrove Rangers cross country school challenge, purchase futsal and running uniforms, a sea kayak and provide assistance to the volleyball teams that went to Melbourne.

Unfortunately during the year we lost our treasurer to the P&C but continued on. I would like to thank Hube Wichers for all her help, as well as Linda Scofield, Mick Brown and Maddi and Lachy for their input and help.

I would also like to acknowledge and thank the P&C, Russell Pollock, Julie Gastrell, Judy Ives and all the office staff for their assistance and patience during 2014.

We have had our AGM and office bearers for 2015 are as follows;

Chairperson - Leon Bailey

Secretary - Linda Scofield

Treasurer - Mike Burke

It has been mentioned that both Linda and I have 2 years after this before we will need to find replacements and encourage anyone who is reading this to contact us for more information.

We look forward to this year and hope we can help the school and the P&C again.

## **Tuckshop Report - Vanessa and Tracy**

We had a number of changes in 2014. We took on board the P&C reviews on prices and we increased our drink prices. Further, we have increased our meal prices from \$3.50 to \$4.00. We have tried to keep the price of fruit, salads and sandwiches the same.

We also added some new things on the menu. For example, we introduced a new burger each day (e.g. Italian, Caesar etc.). We also introduced homemade Pizza pockets made from Lebanese bread, which proved quite popular.

We believe our profit has increased and our catering has improved; which is a credit to our staff and volunteers who always work so hard.

Our contract with the local milkman finished at the end of 2014 and we have signed a new contract with Paul's milk. This has been a smooth and successful transition.

We also borrowed the eftpos machine from uniform shop to help with the demands on eftpos. This has been a successful move.

Overall, 2014 has been a good year. We would like to thank the P&C for their continued support and the support from the school. We would also like to thank our staff for putting in those extra hours, paid and unpaid. We would like to give a special mention to Kathy, Jackie and Britta – we couldn't run the tuckshop without you!

## **Uniform Shop Report - Renuka Nathan & Britta Kammann**

2014 was another busy year at the Uniform Shop. At the beginning of the year we had opened the Uniform Shop for ten days before the school term, to cater for new and current students purchasing uniforms.

Later in the month we had international students and music students purchasing their respective uniforms, and during the cooler months, we had an increase in the purchasing of jumpers, sweatshirts and fleecy jackets.

Throughout the year we assisted POPARTS in various events, such as selling tickets for Trivia Night and Cabaret Night.

The new uniform style was introduced in 2014 and it was warmly welcomed by the students. Although students were advised that they could still wear their old-style uniforms, most students preferred the new style, creating a stronger demand for the uniforms. Any of the unsold old-style uniforms were donated to Nauru end of 2014.

We also opened the shop during the Year 7 and 8 Information Night and it was very successful. Before the end of the school term, we had placed orders for uniforms for 2015. We had also processed and priced second-hand uniforms, and did our annual stock take.

An air conditioner was installed at the uniform shop and it provided a better environment to work and for students to try on uniforms. We would like to thank the P&C, especially to Jenny McLucas for implementing it.

A new booking system was introduced for the newcomers in 2015. This was indeed very successful and we would like to thank Mr Russell Pollock and Ms Julie Gastrell for helping set it up.

We would like to thank Penni Davidson for organising the creation of a new display at the Uniform Shop showcasing students wearing our various uniforms. We thank the P&C for their continuing support throughout 2014. We also take this opportunity to thank our wonderful and dedicated volunteers.

## **Stationery Shop Report - Kathy Robertson**

It was a much busier year with the extra Year 7's. We sold about 210 Year 7 Kits and 100 Year 8 Kits. Being open for the Year 7 Information Night was very successful, we sold 71 Year 7 and 31 Year 8 Kits that night. The packing had to be split into two deliveries as we do not have the space to store all the packed kits. However there were plenty of volunteers to get the first lot of kits packed in November.

Holiday opening times went very smoothly, quite a few people who hadn't ordered a kit and couldn't get all items commented on how we were cheaper than the places they had shopped. News Express The Gap was as always very helpful.

I should have enough stock to last the rest of the year which will mean we can offer cheaper prices than other suppliers for the rest of the year.

Unfortunately I have not been very successful with getting new volunteers, however a number of existing volunteers are continuing.

## Chaplaincy Report – Guy Hawkins

The following is a report on the major roles and responsibilities of the chaplain with the addition of a few examples of different events and activities the chaplain is involved with. If you have any further questions about the chaplaincy program please give Guy a call or email, on 3511 3812 or at ghawk13@eq.edu.au.

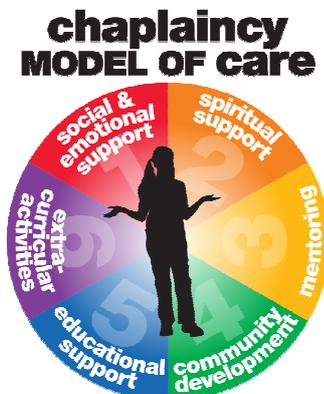
### Overview

2014 was my 9th year as a fulltime chaplain at our school. My role is supported by government funding 1 and ½ days per week and the community fund the other 3 ½ days. Our local churches provide ongoing financial support and each year Chaplaincy is required to raise at least \$30000 to continue a fulltime service in the community. 2014 Renew, raised enough funds to continue the service through 2014 into 2015. Renew is a fundraising evening for the cluster of chaplains in The Gap and Mt Nebo.

The High school chaplaincy also received 50 percent of any funds raised from the Community Carols Event.

Funding this role continues to be a challenge. Over my time here I have seen the decrease in community funding across time, the introduction of federal funding, the challenge to that funding model through the high court and now the continuation of the funding through the state governments. Through this journey I have been blessed to be able to continue here fulltime and am extremely grateful to be able to be part of this school.

The image below is the Model of care that SU QLD (chaplaincy employing body) has developed to assist the communities understanding of a Chaplains role. I am fortunate in this school to have strong relationships with administration, staff and the school community which guides my chaplaincy service direction and day to day tasks.



### Pastoral Care

The needs and challenges of our school community; students, staff and families, continue to be the main focus of the chaplains role. During 2014 there continued to be a range of social and emotional problems presenting themselves. As chaplain, I strive to do all that I can to support people through their challenges and although I am not always able to "fix" problems, I pull alongside, listen, care and support people. Challenges that I have assisted students and staff with in 2014 include:

- Family breakdowns
- Grief and Loss - including terminal illnesses
- Relational issues
- Substance misuse
- Mental health
- School Refusal

Regular sessions with some students have resulted in better school connectedness and stability. Students are also referred to the Guidance Officer and other professional helpers. I am in regular

conversation with the Guidance Officer and school administration with issues regarding student wellbeing. Practical support and care was delivered to students and families through the P&C Family assistance fund.

My approach to pastoral care is not limited to responding to issue and challenges only. I believe that my proactive approach to the school community's wellbeing is just as effective. From building solid relationships with students, staff and the community and working closely with the school's Guidance Officer, Administration, Year Level Coordinators and GOALS teachers, Chaplaincy is helping to nurture whole school wellbeing.

A large part of this proactive approach to school wellbeing in 2014 has been the implementation of Positive Education. With my background in Behavioural Science and Psychology I jumped at the chance to be involved with the training of Positive Education in our school community.

Working closely with GOALS and admin, I have been a part of delivering/facilitating training workshops to staff/students and visiting staff on areas of positive psychology. Also I have been assisting with the writing of positive education into the GOALS curriculum. I attend all the school camps as this is a key opportunity to provide pastoral care to students and staff alike.

## **Spirituality**

Embedded in the Goals program and in tune with our motto of *Educating the whole person*, Chaplaincy continued to deliver the spirituality program to year 11. We inspire the students to engage in spirituality using a World View Framework. The students are encouraged to explore and discover their own spirituality through discussion in small groups. Volunteers from the community come in to engage and lead these discussions. The strength of the program lies in the format of small group discussion.

Once again in 2014 the student response to the program was in the majority a positive one, some negative or challenging comments surfaced because of the students are stretched out of their comfort zone. I believe that the opportunity for students to sit and converse with others regardless of the topic and without the pressure of needing to retain information, has a positive impact on the social tone in the school

## **REACH**

Reach continued in 2014. The program continues to provide an increased level of school connectedness for the participants. The groups graduated the Rock and Water Program, which is a physical martial arts program, equipping the participants to become aware of their; inter and intra personal thoughts/feeling and actions. The completion of the Rock & Water program provided the opportunity for the boys to break a 20mm board with one hit.

## **Year 7 Resourceful Adolescent Programme**

I ran a short program with a small group of year 7 boys who were referred to me by year 7 teachers and administration. I worked with 6, year 7 boys twice a week using the R.A.P program from QUT. This was quite a challenging group and on reflection I had some small "wins". It has established a good rapport with the students involved. I believe I will draw on this rapport as some of the boys may continue to climb an uphill pathway through high school

## **Student Leadership**

I had the privilege of working alongside the senior students leaders in 2014. The year began with the Leaders retreat and I continued to deliver workshops and encouragement to the student leaders though out the year, including listening to their challenges and struggles. I took a group of 4 students to the inaugural Sandstone Leadership Conference at Bond University in

December. I took a group of 4 students to the World Vision leader's conference. I facilitated the Peer support training at the end of the year for our year 10 and 11 students.

### **Other activities**

As a chaplain I am involved in numerous activities in the school and wider community. I attempt to be at most school community events. My presence at school dances, sports carnivals, camps, excursions, coaching teams and other school events allows me to connect and have a positive influence in the lives of our students. In 2014 I mentored a student completing their Certificate IV in Youth work for a period of 1 day a week for 10 weeks

Not only do I support students but also the staff, both teaching and non-teaching. Running and assisting with world teacher's day, teacher-aide morning teas, ancillary staff morning teas and taking chocolates/coffees/surprises to the office and admin staff all contribute to the atmosphere and wellbeing of the school.

The allocation of P&C funds resources the chaplaincy to facilitate a wide range of activities from pancake morning teas, QCS BBQ, World Teachers Day celebrations and general day to day activities. Thank you for the P&C's generosity.

### **Community Carols**

I was approached by the P&C President to take on the organisation of a Community Carols event. The event was funded through Geraldine Knapp's office with the Lord Mayors suburban initiative fund. I brought together the local churches and community groups, Lions and Rotary along with Penni, P&C president and established a working committee. From all the anecdotal feedback the community was grateful and enjoyed the event. The team did a great service to our community, and there is discussion around it repeating in 2015

### **Family assistance fund**

The family assistance fund was distributed as follows:

- School uniforms.
- Shoes.
- Text book hire and laptop program, This assistance has been given as a dollar matching process, The Family assistance fund will match any payment a struggling family will pay e.g. if they pay \$10 a month the fund will match that.
- Tuckshop vouchers.
- Coles Gift cards for families under financial hardship, these help with School lunches, home economics ingredients etc.
- Assistance with excursion fees and camps.

### **Thanks**

I would like to express my gratitude to the P&C. As I chat to other Chaplains around the state it is clear that a supportive P&C makes a real difference to an effective chaplaincy.

It is a privilege to work alongside others that are concerned about the well-being of our community. Thank you for the chaplaincy resource budget and the P&C family assistance fund, this empowers the chaplaincy to support this community and releases the chaplain to do their best without being constrained by a lack of resources.

Chaplaincy thanks you for your commitment and dedication to our school.