

## General Meeting Agenda

Details: 7.35 pm 11 September 2017 in the Staff Common Room (upper A Block)

**Opening** - Meeting opened at 7:36

**Attendance** – Trish Dunn, Debbie McNamara, Dean Musco, Karen Musco, Wendy Mahubani, Darren McGregor, Gayle Walters, Greg Walters, Scott Spence, Andrew Davidson, David Nichols, Penni Davidson, Steven Kenway.

**Apologies** –

Ratification of minutes of previous meeting (14 August 2017)

Motion 1: That the minutes of the previous GM held be accepted as a true record

Moved: Wendy Mahubani

Second: Greg Walters

Not/Carried: Carried

Business arising from the minutes

1. Item one Shirts
2. Item two POS system

No motions were made

Correspondence in

Noted: Letter received regarding Richelle Hill's travel for State to Adelaide (\$400). Noted support for this has already been approved by the P&C.

Correspondence out

Nil

Business arising from the correspondence

P&C Executive meeting summary:

- Stock Management / Inventory and POS system: Greg Walters will check with users/uniform shop and determine if they are ok with SQUARE. If users OK to proceed with that system. Jane and Penni may be able to get up to speed with the system to help out if any urgent issues.
- Rina Hall seeking support for state-level event. Support there. Just like to know where she goes/ and how it goes for her.
- GSHS document register would be a good thing (was there an action around that?).
- Activities program (fundraising for extra-curricular activities) supported and noted that two activities (Ping Pong Tournament Friday 27 October and Gap Ninja Warrior 3 November both supported (subject to Marsh Insurance Form completion).

Treasurer's Report – Greg Walters

- Profit & Loss YTD

- Financial results

Motion 2: "That the Treasurer's report be received"

Moved: Greg Walters

Second: Penni Davidson

Not/Carried: Carried

#### Principal's Report – Darren McGregor

Motion 3: "That the Principal's report be received"

Moved: Darren McGregor

Second: David Nichols

Not/Carried: Carried

Motion 4: To support school organised trip to India

Moved: Gale Walters

Seconded: Penni Davidson

Carried

Motion 5: trip to New Zealand, performances at local schools, masterclasses, ~7days, noted bungi-jumping not allowed due to high risk, but other outdoor activities supported. ~27max

Moved: Gayle Walters

Seconded: Steven Kenway

Carried

Noted: discussion around the fencing and that a number of neighbours from "Walton Way" typically walk across ~50m of land which the fence may influence. Keen to support slightly moving the fence, however there are a number of issues to work through (eg safety, lighting and whether the whole of the community actually wants the access path).

Exciting news: Anne McLauchlan has been appointed as the new Principal.

#### Subcommittee Reports

##### **POPARTS**

##### **SHAPE**

Motion 6: "That the subcommittee reports be received"

Carried

Report on stationery store - Wendy Mahbubani

##### **Individual Stationery Sales**

There appears to be a limited need for the ongoing running of an onsite stationery shop for individual stationery items. The sales volumes during the majority of the school year do not justify the costs (sales staff minimum shift rate, book keeping administration and stock taking) of manning a stationery outlet. Many of these stationery items or similar are available at The Gap Village.

## Tammy Rankin report on Inclusive Education

Tabled the report from DET (review of education for students with a disability). School now has a HOSES (Head of special education services). There is a new building (lower E block) where students can learn life-skills. Still a way to go in what can be done. Teacher awareness and coaching is important. Some additional teacher training will be undertaken in October over the next 5-10 years. OneSchool will be a point of all the information. Data-placemat will help teachers look at everyone in their classes.

Tammy representing parents. 17 recommendations have been fully endorsed. Teacher of 22 years. Melbourne declaration (policy document), and various other documents tabled. How to teach children to survive in the real world. Implementing reasonable adjustments is important. Supporting letter from the Director General (17 August 2017) for inclusive education. Support from the whole school community is particularly critical. A number of recommendations relate specifically to p&C regarding engagement and support for teachers. A manual may be needed for the special education department. There is a very good group of teacher's aids. We are not always implementing the policies, and a dialogue is needed. A number of people are very supportive, but cautious.

Would love to set up a working party, or advisory group including a teacher, an admin person and a head of department (HOD). It may be helpful to distribute something in a newsletter seeking parents who are also interested to be involved. [A Call for interested parents and teachers who may wish to participate in the working group to be sent out via the newsletter with Tammy as the contact point initially.](#)

Motion 7: That a working [party-group](#) be established led by Tammy.

Moved: Gayle Walters

Seconded: Penni Davidson

Carried

## Poparts

Debbie noted that the Tula festival has been set (events on wed, thurs, Friday evening) and community arts workshops (fantastic). Approved some T-shirts for the drama students and approved some contribution to music equipment. Once TULA out of the way will start planning for next year.

Motion 8: That the POPARTS report be accepted.

Moved: Debbie McNamara

Seconded: Gayle Walters

Carried

## SHAPE report read by Scott

Motion 9: approve in principle items as listed in the SHAPE minutes (minutes to be circulated).

Moved: Penni Davidson

Seconded: Gayle Walters

Carried

## SWAG update from Greg

Sausage sizzle wasn't quite as successful as planned (there are some left over sausages), could be used for the year 7 sausage-sizzle. Possibly could be used for the volleyball carnival (three days in mid-October), plus GRIPS or mental health week.

Penni noted that 10 netball uniforms had be won.

Tabled a new backpack, with a logo and can pre-sell at the y7 info night and deliver in January. They cost \$50, rrp is \$65-80 so \$15-20 could be made, and don't need to commit. They come with a long guarantee, 35L, anatomic tough pack. \$60 logo. Having to buy a backpack can be a real pain and this is a good deal. A downside may be that all the bags look the same (identifiers may need to be added).

Stationary shop – had the sale (raised \$200), did move some old stock (really needed parents).

Action: continuation of the sale at the Y7 night.

Tuckshop want space for the function catering, so tuckshop can expand. Excess stock could go in the P&C office.

Talked through three possibilities for stationery options (bulk purchase delivered as one order to school, (ii) delivered direct to parents (iii) online purchase by parents.

Motion 10: That option 1 be pursued with Edsco (eg 160 packs) and Wendy is also pursuing the backpack investigation.

Moved: Wendy Mahbubani

Seconded: Gayle Walters

Carried

Uniform recommendations

Noted: that uniform shop is taking the reeds and will sell them.

Activities initiative (fundraising for extra-curricular activities for students)

Motion 11: Approve \$450 for budget for pizza/ping pong balls for the night of Friday 27 October 2017. Newsletter to go out this Wednesday. Payment will be either on-line (Trybooking), EFT to P&C account, or cash on the night).

Moved: Steven Kenway

Seconded: Gayle Walters

Carried.

Motion 12: In-principle support for “Gap Ninja Warrior Night”, ideally on-site (sports hall) with date to be confirmed (and subject to Marsh insurance form being submitted). Peter Cashion may also participate (someone from the community). Possibly themed evening.

Moved: David Nichol

Seconded: Steven Kenway

Carried: Carried

## General Business

Inventory system for the uniform shop. Last meeting consulted with uniform shop and they were happy with the POS square system. It could be set up ourselves (eg with bar code reader), there is expertise which could be leveraged. The cost difference between square and vend was ~\$1000. SQUARE system will be used everywhere except tuckshop which has a well-established system.

Motion 13: That we proceed with the SQUARE system everywhere except tuckshop which already has a well-established system.

Moved: Greg Walters

Seconded: Darren McGregor

Carried

Noted full and open access.  
Start with the head of

Decision regarding Directorship and Constitutional change

Motion 14: To nominate Penni Davidson

Moved: Steven Kenway

Second: Greg Walters

Not/Carried: Carried

- Registration of new members

Close meeting - 9:20pm