



# Sports Health and Physical Education

**SHAPE Meeting Minutes**  
for meeting Wednesday 15 May 2019

SHAPE – a P&C Sub Committee  
1020 Waterworks Road, The Gap Qld 4061  
[chairman@shape.tgshspandc.org.au](mailto:chairman@shape.tgshspandc.org.au)

## Opening & Welcome

- o Attended: David Moran, Andrew Maclean, Angel Scanlon, David Dunn, Katrina Rimer, Dylan Trevarthan, Jasmine Skeate, Trish Dunn
- o Apologies: Sam Wilkinson, Anne McLachlan, Julie Beardmore, Peter Beardmore, Kate Beardmore
- o **Confirmation of previous minutes 24 April 2019:**  
Moved: David Dunn, Seconded David Moran

## Business arising from previous meeting.

- o Bunnings BBQ raised approximately \$2000 towards the AVSC Volleyball. Thanks to Angela and the Bakeologists for supplying 48 loaves of bread. Thanks to all the volunteers – a great day.
- o PVL Kiosk – Andrew Maclean sent email to SIV students with Doodle link to volunteer for the PVL kiosk

## Business arising from correspondence.

- o Application for Assistance for Student Representation – Justin Povey
- o Invoice from school for reimbursement of Drone purchase - \$2405.00

## Reports

- o **Head of Department Report**
  - o DM advised the meeting that the school is introducing a new Student Privileges Policy in Term 3 as an internal trial, and in Term 4 as a cohort trial for a 2020 full employment. The student Privileges initiative is an agreement between the students and the school to ensure those students who participate in the school environment as a valued citizen will be awarded with the rights to attend extra-curricular events e.g., excursions, sporting events. The minimum benchmarks around this policy include 90% attendance, classroom effort and behaviour, school pride (uniform, respectful relationships & behaviour) and assessment (due dates met to an acceptable standard).
  - o Year 7/8/9 Sport is currently under discussion with cluster schools. It is being proposed that from 2020, the Wednesday afternoon sport be modified to ensure a higher level of sport is undertaken. The discussion is that Sport will be scheduled from 2-4pm, at central venues, with specific sport being played at the same venue. There will be a survey to all parents and students within the District Schools seeking feedback on the proposal, these are due to go out to the population between May 22 and May 29. At the moment each school acts as the District organiser for sporting events for a period of 2 years. This responsibility is passed around the district school every 2 years. There is discussion regarding the District tenure being extended from 2 years to 5 years, the possibility of a paid District Administrator role being funded by each of the district schools to ensure the organising of Sporting events is maintained. After the 5 year timeframe it will be reviewed. Twilight Sports (4-7pm) for the middle and senior schooling Years 9/10/11/12 has been mentioned.



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- Sports Hall Clock – DM provided pricing on a suitable clock for the Sports Hall at the request of the Junior Sports Captains. The SHAPE Committee agreed that the clock be purchased to the value of \$700.00.
- SIV uniform kits are due to arrive this week.
- Thursday night volleyball fixtures commencing week 5 to week 9. Schools participating: Kelvin Grove, Bray Park and TGSHS.
- **Sports Captain Report**
  - Sports Captains advised they had organised lunchtime mixed netball competitions commencing next week. Currently they have 6 teams of students with the possibility of additional teams being finalised. Prizes for best dressed team.
- **Treasurer Report**
  - The current balance of the SHAPE Fundraising account is \$3021.63. An invoice for the drone has been approved and the funds will be reimbursed to the school for \$2405.00. The kiosk during the PVL season is scheduled for May 19, 26; Jun 9, 16, 23; Jul 28, Aug 04, and together with the funds raised from the Colour Run of approximately \$1000 and proceeds from the SIV Uniforms \$700 will cover the current expenditure.
  - The current balance of the Volleyball Fundraising account is approximately \$2000.00. There are 3 x Anaconda BBQs scheduled for Sep/Oct, and a raffle. We forecast total fundraising for the Volleyball to approx. \$5000.00

## General Business

- Assistance for Student Representation – Justin Povey
  - An email has been received regarding P&C support for Justin Povey who has been selected to represent TGSHS in the U19 Squash Schools tournament in Bundaberg 23-26 May. The committee agreed that the SHAPE Committee would positively refer Justin's request to the P&C for approval.
- AFL Uniforms
  - A request from Laura Kidd to the SHAPE Committee for additional AFL uniforms due to the influx of students participating in AFL this year has surpassed 90 students. The SHAPE Committee requested support from the P&C to provide the funds to purchase one additional set of Junior Boys AFL uniforms to the value of \$1750. P&C approved the request. Quotes are being sought for these uniforms, and the order will be placed ASAP. It is also proposed that the SHAPE Committee budget for additional AFL uniforms every 2 years.
- Sports Awards Night
  - Discussion about the format of the evening for this year. PB expressed he would prefer a sit down dinner format which was noted.  
To be brought to next SHAPE meeting



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- Volleyball Raffle
  - Discussed the need to start securing prizes for the raffle. TD to send a template letter for request of prizes from local businesses for the Sports Captains and SIV students to use when visiting local businesses.

Next P&C Meeting: Monday 10 June

Next SHAPE Meeting: Wednesday 19 June

Meeting Closed: 8:40pm

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## Actions to be taken

- Send thank you to Bakeologists for bread
- Send thank you to Bunnings for BBQ venue
- Send application forms to Justin Povey
- DM to check with Jnr captains regarding Sports Hall Clock, then order
- AFL Uniforms order to be placed
- TD to send “request letter template” for raffle to DM
- Raffle tickets to be finalised and order placed by start of Term3