



Sports Health and Physical Education

SHAPE Meeting Minutes

for meeting Wednesday 17 JULY 2019

SHAPE – a P&C Sub Committee

1020 Waterworks Road, The Gap Qld 4061

chairman@shape.tgshspandc.org.au

Opening & Welcome

- o Attended: Dave M, Tony, Trish, David, Katrina, Julie, Peter, Kate and Dylan
- o Apologies: Sam
- o **Confirmation of previous minutes 19 JUNE 2019:**
Moved: _Julie_____, Seconded ____Dave_____

Business arising from previous meeting.

- o J Povey report – will resend email
- o Sports Awards Dinner – Dave M spoke to Judy. Her thoughts are it should be inexpensive or zero cost to attend. Needs further discussion.
- o Bunnings BBQ – Saturday 28th Sep
- o Athletics Carnival – Find out if Leo's are doing snow cones. Trish to do a Doodle. Julian Simmonds offered to donate a trophy. Cash or food would be more helpful.
- o Final PVL Kiosk 28/7/19. There won't be any next year. Suggestion to add a tick box at the bottom of Hall Fire forms "Do you need the Kiosk?" so we have the option to run it where needed
- o Colour Run – SHAPE made approximately \$470

Reports

- o **Head of Department Report**
- o Shade Shelter has been approved (\$33,000). Should be finished by the start of 2020 school year
- o All Sports Physio have donated \$267 of goods to the raffle
- o Clock – Done
- o Battle of the Bands – 23/8/19 – 6pm – 9.30pm. Mr Dunn asked if we'd like to do the drinks/snacks – Agreed. (Last year there were approx 350 people.)
- o **Sports Captain Report**
- o Suggested that the new Captains attend our next SHAPE meeting. Include on Agenda.
- o **Junior Sports Captain**
- o Discussed Athletics Carnival theme. Request for Pizza Party for highest participation (junior school only). Further discussion required on how to calculate this. Prizes for Best Dressed Male & Female per house – 6x \$15 tuckshop vouchers. Kate to email Anne McLaughlin to request \$100 funding.
- o **Treasurer Report**
- o Paid for Drone and Clock
- o Raised \$5,749 and balance is \$2,174

Fundraising

- o **BBQs - Anaconda BBQ Dates:**
 - Sunday 01 September
 - Sunday 22 September (School Holidays)
 - Sunday 13 October
- o **BBQs – Bunnings**
 - Saturday 28 September (School holidays)



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General Business

- Offer of trophy from Julian Simmonds – no trophy required. Money or sausages would be helpful
- Training shirt offer dates – can't turn around quickly. WIP
- Update to Review of Financial Assistance Policy – Tony & Same to propose a meeting time (Monday 29/7/19 at 1pm) for discussion of their proposal.
- Jimmy Hassan – Dave M and Anne M have signed off on the request for financial assistance
- Uniform Shop – now online. There have been some price increases.
- Fundraising – Sports Dinner – requires further discussion
- Raffle – No microsoft donation available this year. Confirmed donations include:
 - Oz Design Furniture – chair
 - Julie – Shockwave Rebound Volleyball voucher
 - Dave M to prepare a Request for Donation letter (Katrina R to send template letter used by other schools)
 - Sports Captains to distribute letters asking for donations
 - Tickets need to be printed and distributed by end of Term 3
 - Printing – takes approximately 1 week
 - Send another request to parents re donations required
- Next P&C Meeting: Monday 12 August 2019
- Next SHAPE Meeting: Wednesday 21 August 2019

Meeting Closed: _____