



The Gap State High School Parents' and Citizens' Association

General Meeting Minutes 12 August 2019 at 7:00pm TGSHS Library		
Meeting opened: 7:03pm Attendees: Martin Kammann, Penni Davidson, Janelle Grace, Trish Dunn, David Dunn, Rolland Mollison, Terri Bainbridge, Leigh Passfield, Greg Walters , Anne McLauchlan, Andrew Hammonds, Wade Pell, Karen Hamilton, Scott Spence, Andy Davey, Ravi Mahbubani, Wendy Mahbubani, Judy Ives, John Paul, Andy Stokes, Steven Kenway, David Nichols, Andrea Nichols, Rachel McLaren, Gayle Walters, Tracy Fulwood Apologies: Debbie McNamara.		
MOTION	BUSINESS RAISED	ACTION
Confirmation of the minutes of the previous general meeting		
19.08.01	https://tgshspandc.org.au/minutes Motion: "That the minutes of the previous general meeting (with Amendment of removing Terri Bainbridge form attendance record) be accepted as a true record." Moved: Greg Seconded: Trish CARRIED	Secretary to publish June minutes.
Business arising from the minutes of the previous general meeting		
	Bookkeeper- a number of applicants have been received, with a number of them having previous P&C bookkeeping experience. Applicants to be interviewed shortly, and a new bookkeeper should be appointed prior to the next P&C meeting. Financial Assistance Policy – Policy update pending consideration - it is to go back to the current Working Group for acceptance (Monique McMullen, Carolyn Spears, Tony Bryant, Sam Wilkinson)	Bring final policy draft to P&C at September meeting

19.08.02	<p>Review of Coffee shop – Sales of \$2032 in June, and \$400 for the first 2 weeks of term (July). It is almost at break even, but will need to look at a purchase for the machine.</p> <p>Uniform shop update: working with the data, as the stocktake has been done, after an antiquated system as well as storage difficulties. Sabre have organised the on line shop, Sue O'Brien (Teacher from File and television) has been taking photos. There is much work to be done with the stock levels, more information to be presented next month. Square reports are very helpful, any suppliers communicating with the uniform shop from Wednesday morning onwards cannot be responded to until the following Monday, so the question has been asked if the P&C would consider going to a 5 day a week model for opening.</p> <p>Motion: That the executive committee investigate the viability of a 5 day model, (including considerations of hours, Auditing, stock delivery, safety etc.) in the uniform shop. Moved Gayle Seconded Wendy Carried</p> <p>Tuckshop review: the 5 nominated people have met and asked that another tuckshop convenor be asked in to assess the state of the tuckshop, which has happened, a report is to follow next month.</p>	
Correspondence received since the previous general meeting, inward and outward		
	A register of correspondence is provided https://tgshspandc.org.au/minutes	
Business arising from the correspondence		
	None	
P&C Executive Meeting summary		
	Covered in President's report	None
Treasurer's Report - Greg Walters		

19.08.03	<p>View June report here https://tgshspandc.org.au/minutes</p> <p>Motion: "That the Treasurer's Report be accepted." Moved: Greg Seconded: Wendy CARRIED</p>	
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President's Report

<p>750pm 8pm</p> <p>830 pm</p>	<p>The Executive have been conflicted and disrupted in the past few months, culminating in the decision that I (as well as the Treasurer and Secretary) can no longer work with the Vice president, Scott Spence, and it is time for us to ask for direction from the P&C as a whole. I have emails to demonstrate the level of disfunction within the P&C Executive and ask you for a solution. Because of accusations that Scott has brought up, regarding staff interviews in February I felt the need to step down as line manager to the staff, and appointed David (Secretary) to this position, as Greg and I were the ones to perform the interviews, Scott is their friend and Martin has a conflict of interest.</p> <p>Unattached addendum to minutes includes emails presented and summary discussion Discussion:</p> <ul style="list-style-type: none"> • The Vice President said: The conflict is regrettable; Scott has been an advocate for the entire staff. There were shots fired from both sides. • Vice President Scott stated his case, and answered questions from the floor, <p>Rachel McLaren arrives Gayle and Andrea leave the meeting</p> <ul style="list-style-type: none"> • Replies from the president • Clarifying remarks from the Treasurer • The Principal made clarifying remarks. • The floor asked for options going forward, the treasurer referred to Section 17 of the constitution, removal of a member and asked that the floor make a decision: <p>Andy Stokes leaves with final remarks about how he has enjoyed his time on the P&C but as his child</p>	
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<p>19.08.04</p> <p>19.08.05</p>	<p>graduates this year and cannot make any further meetings, he will bid farewell. Motion: That Scott Spence be removed from his position of Vice President of The Gap SHS P&C under section 17 of the Constitution. Moved: Ravi Seconded: Andrew Davey Carried, 3 against 4 abstaining</p> <p>Motion that a special meeting to take place on Monday 26 of August to allow the Executive time to prepare the letter under section 17.4.1, for the removal of the nominated Vice President.</p> <p>Moved Greg Seconded Terri Carried</p>	
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Principal's Report - Anne McLauchlan

<p>19.08.06</p> <p>19.08.07</p>	<p>As tabled- Tuckshop renovation is needed as we are not able to fit a new tuckshop into the new building. The cost projections are \$550K. It looks as if all government school food preparation areas must comply with food safety within 3 years, and we will need to put money into tuckshop for this. It is possible that a SSS grant might be successful for \$250k, where we can put up ½ of the money for the project.</p> <p>That Rowland and Andy look at the size the P&C commercial space as a whole and return to the September meeting with a possible strategy for the space. Moved Rowland Seconded Andy carried.</p> <p>Motion: That Scott look at local schools community grant (federal \$20k) Moved Scott Seconded Greg Carried.</p> <p>Anne is away from 27-29 August on School review Brad will be acting principal.</p>	
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19.08.08	<p>Next year is the 60th year and we need to plant some seeds, the P&C do amazing things and there needs to be a concerted effort to invite alumni to these events. As part of a year of 60th celebrations. (that we are already doing, just putting that lens over everything that is done.)</p> <p>Anne presented applications from a business class for RUOK day, for 1 day in the Quad.</p> <p>Motion that the P&C approves the application for the RUOK day Fundraiser Moved Greg Seconded David Carried</p>	
Subcommittee Report –PEG		
910 915	<p>Had a presentation by Kim Barrett a former Guidance Councillor, it was a very informative meeting. https://tgshspandc.org.au/minutes</p> <p>Ravi leaves meeting</p> <p>Scott Leaves the meeting</p>	
Subcommittee Report –POPARTS		
	No report	
Subcommittee Report – SHAPE		
19.08.09	<p>As tabled. The fundraising from VPL volleyball was 1/3 of last year, and will not happen next year, as the venue will not be used in the same way into the future. https://tgshspandc.org.au/minutes</p> <p>That all the subcommittee reports be accepted Moved Tracy seconded Janella Carried</p>	
Business Unit Reports		

19.08.10	https://tgshspandc.org.au/minutes That the Business Unit reports be accepted as submitted Moved Terri Seconded Rowland Carried	
Activities 4 Activities		
19.08.11	Motion: that the P&C support the Duke of Edenborough students by providing \$580.00 for a bus from the A4A fundraising money. Moved Wendy Seconded David	
930	John leaves meeting	
19.08.12	Rowland is hosting wine and cheese Looking at the leadership centre for a teams challenge. Motion that \$120.00 be donated to the year 8 cause “digin” from the A4A fundraising money. Moved Greg Seconded Andy Carried	
Uniform Working Group (UWG)		
	No report	
Facilities & Grounds Working Group (FGWG)		
19.08.13	Judy has found a multiple head cooler, this unit is vandal proof, and the school will find the extra money for the project if required. Debate was around adding to the original donation of \$1500. Motion that the original donation stand Moved David Seconded Janelle Carried	
19.08.14	Skateboard racks have been designed and the technology class can produce a prototype, and the racks can be secured next to the bike racks. Cost of \$500-\$1k per rack, holding 20 scooters/skateboards.	

	<p>Motion: that up to \$1500 to work with the technology group (Manual Arts Department) for up to 60 lockable skateboard/ scooter storage racks.</p> <p>Moved Andy Seconded Wade Carried</p>	
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General Business

19.08.15	<p>The stationary supply last year made \$7500 for year 7 and 8 through office max, about 50% of students ordered, propose that this be extended to year 9 and 10 next year.</p> <p>Motion: That Office Max remain the supplier and the book lists be offered for grades 7-10 for the 2020 school year.</p> <p>Moved Wendy Seconded David Carried.</p>	
19.08.16	<p>That Steven Kenway be accepted as a member.</p> <p>Moved Wendy Seconded David Carried</p>	

Meeting closed at 9:40pm

NEXT MEETING: 9 September 2019

Signed:	
David Dunn (Secretary)	Date:
Signed:	
Leigh Passfield (President)	Date: