

Secretary The Gap SHS P&C

From: Coffee Shop <cafe@tgshspandc.org.au>
Sent: Thursday, 5 September 2019 1:58 PM
To: Secretary The Gap SHS P&C; Cafe TGSHSP&C; Treasurer The Gap SHS P&C; President The Gap SHS P&C; Vice-President (SS) The Gap SHS P&C; Vice-President (MK) The Gap SHS P&C
Subject: New Business Unit Monthly Report from Coffee Shop

Business Unit
Coffee Shop
Completed by:
Kyra Gahan
From Email
cafe@tgshspandc.org.au
Date
05/09/2019
Monthly Overview
<p>August has been a consistent month as far as sales are concerned.</p> <p>I have made ham and cheese toasties available everyday rather than just the Thursday specials that I had planned as the sale of them has been very popular.</p> <p>Our delivery service is still very working well, but our delivery person Jordan, is absent every Wednesday and as far as I am aware there is no one else to consistently deliver to admin and N block. So far this term I have been winging it and either delivering myself or have the office collect or having a spare student or staff member run up and deliver. Also the student action committee has not been consistently collecting orders from the office in the morning so I have either been sending a work experience student or calling or emailing to collect the orders. I have spoken to the members of the student action committee concerning this but they haven't consistently worked anything out.</p> <p>As there has previously been no one to open the cafe in the event that I am absent or unwell I have been training Cain our Chaplain to open and close in the event that I would be unable to. He is keen and proving to be a quick study.</p> <p>- As the weather warms up we are trialing iced teas and larger sized (16oz) iced coffees.</p> <p>I anticipate week 9 and 10 to be slower than usual due to yr 11 and 12 being on exam blocks. These students make up a large amount of customer base.</p>
New tasks / actions for next month
<p>- As we haven't heard anything regarding seating made by yr12/11 woodwork students can someone follow up with Judy Ives as to when that might be approved or alternatively can we get some cheap round table for the outside of the coffee shop.</p>
Opportunities/requests for P&C consideration
<p>In term 4 with the weather being so much hotter I would like to trial flavoured soda water with syrups flavours from Groasters such as Pomegranate and Elderflower.</p>
Are there any issues / incidents / concerns?
no

Secretary The Gap SHS P&C

From: Uniform shop <uniformshop@tgshspandc.org.au>
Sent: Wednesday, 28 August 2019 8:47 AM
To: Secretary The Gap SHS P&C; Uniform Shop The Gap SHS P&C; Treasurer The Gap SHS P&C; President The Gap SHS P&C; Vice-President (SS) The Gap SHS P&C; Vice-President (MK) The Gap SHS P&C
Subject: New Business Unit Monthly Report from Uniform shop

Business Unit
Uniform shop
Completed by:
Renuka Nathan Britta Kammann
From Email
uniformshop@tgshspandc.org.au
Date
28/08/2019
Monthly Overview
Few new students arrived at the uniform shop to purchase their respective uniforms. Blouses with the new logo arrived. We are getting familiar with online orders. Wendy and Trish were here to discuss about the ordering system and we talked about core items and discontinued items. Wendy requested measurements for core uniform items and we finished it during our working hours.
New tasks / actions for next month
We would be working on our music performance order, as soon as we know how many music students are enrolled in 2020.
Opportunities/requests for P&C consideration
None
Are there any issues / incidents / concerns?
None

Secretary The Gap SHS P&C

From: SHAPE <chairman@shape.tgshspandc.org.au>
Sent: Sunday, 8 September 2019 5:47 PM
To: Secretary The Gap SHS P&C; Chairman SHAPE; Treasurer The Gap SHS P&C; President The Gap SHS P&C; Vice-President (SS) The Gap SHS P&C; Vice-President (MK) The Gap SHS P&C
Subject: New Business Unit Monthly Report from SHAPE

Business Unit
SHAPE
Completed by:
Trish Dunn
From Email
chairman@shape.tgshspandc.org.au
Date
08/09/2019
Actual \$
\$ 7,382.29
Monthly Overview
<p>The SHAPE Committee last meeting 21 August. SHAPE was offered to provide a canteen at the Battle of the Bands as a fundraiser on Fri 23 Aug. We raised \$259.26 net profit from the night. It was a great night of music, and talent. The Antipodean India trip also had a bake sale - and we would suggest that only one fundraising entity be offered the event, as there was crossover for the limited target audience.</p> <p>AFL Junior kit has arrived with many thanks to the P&C for their direct support.</p> <p>AVSC Volleyball fundraising has so far raised \$2447.38 with 3 more BBQs and a raffle. Books of tickets can be purchased online through the P&C website</p>
New tasks / actions for next month
Sports Award Evening - Tuesday 22 October further discussions on special guest speaker, food, drinks, etc.
Opportunities/requests for P&C consideration
None
Are there any issues / incidents / concerns?
None

Secretary The Gap SHS P&C

From: Disability/Learning Difficulties Parental Engagement Group (PEG) Subcommittee <PEG@thegapshs.eq.edu.au>
Sent: Sunday, 8 September 2019 8:06 PM
To: Secretary The Gap SHS P&C; PEG@thegapshs.eq.edu.au; Treasurer The Gap SHS P&C; President The Gap SHS P&C; Vice-President (SS) The Gap SHS P&C; Vice-President (MK) The Gap SHS P&C
Subject: New Business Unit Monthly Report from Disability/Learning Difficulties Parental Engagement Group (PEG) Subcommittee

Business Unit
Disability/Learning Difficulties Parental Engagement Group (PEG) Subcommittee
Completed by:
Terri Bainbridge
From Email
PEG@thegapshs.eq.edu.au
Date
08/09/2019
Monthly Overview
The PEG meet on Thursday 29th August. Deputy Principal Brad Tavelardis attended and provided info on differentiated learning, whats happening in the inclusion space and answered many questions. It was an extremely informative and helpful meeting, and the group very much appreciated Brads attendance.
New tasks / actions for next month
Discuss future info sessions.
Opportunities/requests for P&C consideration
Nil
Are there any issues / incidents / concerns?
Nil

Secretary The Gap SHS P&C

From: Tuckshop <tuckshop@tgshspandc.org.au>
Sent: Monday, 9 September 2019 11:44 AM
To: Secretary The Gap SHS P&C; Tuckshop The Gap SHS P&C; Treasurer The Gap SHS P&C; President The Gap SHS P&C; Vice-President (SS) The Gap SHS P&C; Vice-President (MK) The Gap SHS P&C
Subject: New Business Unit Monthly Report from Tuckshop

Business Unit

Tuckshop

Completed by:

Paula Gagiano

From Email

tuckshop@tgshspandc.org.au

Date

09/09/2019

Monthly Overview

*Students were asked to write letter to anyone to show their appreciation . We were lucky to get a few lovely letter from the students. Have emailed them to David Dunn.

*Still struggling with teachers on the door if they are sick no replacement turns up.

* Have started taking the temps of the food when it comes out the warmer and keeping a record.

* Have also moved a few things around as an experiment and will see how it goes.

New tasks / actions for next month

* I am in the process of doing the new menu for summer so term 4 and term 1 .

Have been looking at the pricing of other school to compare prices and what they are serving.

Ill complete it next week.

Opportunities/requests for P&C consideration

Regarding Albert we really need to exchange Albert for another EFTPOS as it is always dropping off line and we are having to restart it at least 5 times a day. I have spoken to some of the shops in the Gap Village they use Com bank and a Westpak terminal so if one goes off-line you still have a back up and this reduces IOUs when they do go down.

* Floats please could I ask that the committees give me more than 1 day to get the cash together especially when it is quieter.

* Might be a good idea to look into getting a fly screen as the weather gets warmer- we have more flies in the hot weather.

* I also found another EFTPOS terminal in the backroom where we store our chips and equipment. Ill phone the bank about it but it has a red alert flashing on the screen.

Are there any issues / incidents / concerns?

The wall behind the oven is still peeling and the cement render is now exposed.

* Floor needs looking at as some places are lifting and creating a trip hazard.