



# Gap State High School Parents' and Citizens' Association

| General Meeting Agenda<br>11 November 2019 at 7:00pm<br>TGSHS Library          |   |                                      |
|--|---|--------------------------------------|
| Meeting opened: _____pm  |   |                                      |
| Attendees: as per attendance book  |   |                                      |
| Apologies: as per attendance book  |   |                                      |
| MOTION   | BUSINESS RAISED   | ACTION                               |
| Confirmation of the minutes of the previous general meeting                    |   |                                      |
| 19.10.1  | Link to minutes 14 October 2019<br><a href="https://tgshspandc.org.au/minutes/">https://tgshspandc.org.au/minutes/</a><br><br>Motion: "That the minutes of the previous general meeting be accepted as a true record."<br><br>Moved:<br>Seconded: | Secretary to publish August minutes. |
| Business arising from the minutes of the previous general meeting              |   |                                      |
|  | Financial Assistance Policy   |                                      |
|  | Coffee Shop Review – Greg Walters<br>Coffee Machine Progress - Leigh  |                                      |
|  | Containers – Martin   |                                      |
|  | Vending Machines - Leigh  |                                      |
| Correspondence received since the previous general meeting, inward and outward |   |                                      |
|  |   |                                      |
| Business arising from the correspondence                                       |   |                                      |
|  |   |                                      |
| A4A Executive nominations  |   |                                      |
|  | Chairman / Secretary / Treasurer to be endorsed   |                                      |



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| <b>P&amp;C Executive Meeting Decisions (if any)</b> |  |  |
|---|--|--|
|   | Xero<br>Deputy<br>Financial responsibility Policy for P&C Staff Blue Cards<br>BCC submission to Pammy Street Child Care Centre |  |
| <b>Treasurer's Report - Greg Walters</b>            |  |  |
|   | To be tabled   |  |
| <b>President's Report – Leigh Passfield</b>         |  |  |
|   | To be tabled   |  |
| <b>Principal's Report - Anne McLauchlan</b>         |  |  |
|   | To be tabled   |  |
|   | 2020 Student Resource Scheme (Judy Ives)   |  |
|   | 2021 BYOD (Roger Hallmond)   |  |
| <b>Subcommittee Reports</b>                         |  |  |
|   | <ul style="list-style-type: none"> <li>• PEG</li> <li>• POPARTS</li> <li>• SHAPE</li> <li>• A4A</li> </ul>                     |  |
| <b><u>Business Unit Reports</u></b>                 |  |  |
|   | <ul style="list-style-type: none"> <li>• Tuckshop</li> <li>• Uniform Shop</li> <li>• Coffee Shop</li> </ul>                    |  |
| <b>Working Groups Update</b>                        |  |  |
|   | <ul style="list-style-type: none"> <li>• Facilities &amp; Grounds Working Group</li> <li>• Tuckshop working group</li> </ul>   |  |



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| <b>General Business</b>   |  |
|---|--|
|   | Uniform Shop – process update<br>Yr 7 Fittings + Christmas/New Year Opening Hours  |
|   | 2019 Year 7 Parent Information Evening   |
|   | 2019 Tuckshop last 2 weeks opening hours   |
|   | Uniting Church 2020 Dates: <ul style="list-style-type: none"> <li>Autumn Fair - Saturday 28th March 2020 - 10am to 3pm</li> <li>Garage Sale - To be confirmed but likely date is Saturday 10th October 2020 - 6am to Noon</li> </ul> |
|   | 2020 P&C Dates   |
|   | 2020 Event Dates (60 Anniversary)  |
|   | Request from HOD David Moran   |
| <b>Applications for Membership</b>  |  |
|   | Cain Paranihi, Camilla Carroll.  |
| Meeting closed at     : pm  |  |
| <b>NEXT MEETING: Monday 10<sup>th</sup> February 2020, 7:00pm, Venue: TGSHS Library</b> |  |
| Signed:   |  |
| [Insert name] (Secretary)   | Date: [date]   |
| Signed:   |  |
| [Insert name] (President)   | Date: [date]   |