|  |  |
| --- | --- |
| School Logo | **The Gap State High School**  **Parents and Citizens Association**   1020 Waterworks Rd, The Gap QLD 4061 ABN 75 600 462 450 |

***CASH COLLECTION FORM***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date:** | | **Event:** | | **Allocated to:** | |
| **Cash Count:**   |  |  |  |  | | --- | --- | --- | --- | | **$100.00** |  | **$2.00** |  | | **$50.00** |  | **$1.00** |  | | **$20.00** |  | **$0.50** |  | | **$10.00** |  | **$0.20** |  | | **$5.00** |  | **$0.10** |  | |  |  | **$0.05** |  | | **Total Notes** |  | **Total Coin** |  | | **TOTAL CASH (incl float and expenses from till)** | | | **$** | | | | **Expenses from Takings:**  ***(Receipts MUST be attached)***   |  |  | | --- | --- | | **FLOAT** | **$** | |  | **$** | |  | **$** | |  | **$** | |  | **$** | |  | **$** | |  | **$** | | **TOTAL** | **$** | | | |
| **Total Eftpos:** | **Total Cash Count:** | | **Less Expenses above:** | | **Amount to Bank:** |
| **Counted By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **(signature): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | | **Counted By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **(signature): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | | |

|  |  |  |
| --- | --- | --- |
| SquarePOS Cash Sales | $ |  |
| SquarePOS EftPos Sales | $ |  |
| SquarePOS EftPos Fee | $ |  |
| Expenses | $ |  |
| Balance | $ |  |