|  |  |
| --- | --- |
| he Gap State High School logo.jpg | **The Gap State High School Parents’ and Citizens’ Association** |

|  |  |  |
| --- | --- | --- |
| General Meeting Agenda  20 July at 7:00pm  TGSHS Q Block | | |
| Meeting opened: 7:00pm  Attendees: as per attendance book & introductions of all members - welcome all  Apologies: as per attendance book    Meeting Expectations: Andy & David – 10 min. | | |
| **MOTION** | **BUSINESS RAISED** | **ACTION** |
| **Confirmation of the minutes of the previous general meeting** | | |
| 19.03.1 | Link to February 2020 minutes. (link)  Motion: “That the minutes of the previous general meeting be accepted as a true record.”  Greg Walters said that Andy? In minutes be changed to Andy Davey.  Moved: Andy Davey  Seconded: Greg Walters | Feb minutes published for online viewing by secretary. |
| **Business arising from the minutes of the previous general meeting** | | |
| Motion 1: That Scott Spence’s membership not be accepted again for 2020. | None.  Voted - 1 against. All others present supported the exclusion.   * Andy & David presentation – Putting into place various policies to be shared over the next 3 months (amended to before the next meeting). * Expectations of the meetings and sticking to agenda. * Finish at reasonable time – goal 8.30pm.. * Reports will be uploaded & assumed read before the meeting. * If at 8.30pm more time is needed, set a motion at that time if needing more time. * Reports & Agenda to be sent out and uploaded minimum 3 days before the meeting. * Principals report to be read out. * Policies will include  1. Code of conduct 2. Bullying & harassment 3. Meeting Expectations 4. Membership 5. Final document – forgot name!!     All documents will be sent out for review |  |
| **Correspondence received since the previous general meeting, inward and outward** | | |
|  | [A register of correspondence is provided here](https://tgshspandc-my.sharepoint.com/:w:/g/personal/secretary_tgshspandc_org_au/Ed8NTyoph7hCo45LuQEiWVgBhvPs0WQdu8GMrxxSh_pS4g?e=l2NL8M) |  |
| **Business arising from the correspondence – 5 min** | | |
|  | None - |  |
| **P&C Executive Meeting summary** | | |
|  | Updated policies for the PnC for membership being produced and rolled out over the next month for review. | 5min |
| **Treasurer’s Report -** | | |
|  | Summary   * June profit of $25K * Reports to be done as close to date for meeting as possible. * Adjustments to Budgets from March figures.   Motion: That the Treasurer’s report be a true an accurate report.  Moved: Christiana Xu  Seconded: David Nichols  Motion Carried  Extraordinary Event:  Meeting ceased at 7.23pm. President proposed a motion that the meeting be postponed or Scott Spence leaves. Scott did not leave so meeting was cancelled.  The members showed resistance to having Scott in the meeting when his membership had been cancelled and showed their disapproval inc Ravi Mahbubam, Ingrid Dimock, Erin Williams who voiced their disapproval of him being there..  An example of his protest. Scott Spence: ‘Am I disturbing this meeting’ – Erin Williams: ‘Yes.’  Moved: Dorothy Young  Second: Kirsten Lightfoot | 5min |
| **President’s Report – Leigh Passfield President** | | |
|  | 1. Meeting with Kate Jones 31 June re admin building renovations |  |
| **Principal’s Report - Anne McLauchlan** | | |
|  | [View report here](https://tgshspandc-my.sharepoint.com/:b:/g/personal/secretary_tgshspandc_org_au/EZ_5GRDDIANAqHtw5dyhMfQB2U542ykSNeMQh7uCEB6YXw?e=ObfyRN)  Not reported as meeting cancelled at 7.23pm |  |
| **Subcommittee Report – PEG** | | |
|  | No report | 5min |
| **Subcommittee Report – POPARTS** | | |
|  | See link - Not reported as meeting cancelled at 7.23pm | .5min |
| **Subcommittee Report – SHAPE** | | |
|  | No report | 5min |
| **Subcommittee Report - Activities 4 Activities** | | |
|  | See link -[View 2019 Program here](https://tgshspandc-my.sharepoint.com/:w:/g/personal/secretary_tgshspandc_org_au/ES-0rhS2Q0ZEoO6vOTP-orUBGQXWl-qDeoMdCX98Yr8v4g?e=TAzkQV) Not reported as meeting cancelled at 7.23pm | 5 min |
| **Business Unit Reports** | | |
|  | Tuckshop – see link  Uniform Shop – see link  Coffee Shop – see link  Not reported as meeting cancelled at 7.23pm | 15min at 5min each |
| **Facilities & Grounds Working Group (FGWG)** | | |
|  |  |  |
| **General Business** | | |
|  | 1. Principal response to Honours Program.   Brad T offered to meet with parents separately to discuss the Honours program if wanted. |  |
|  | | |
|  |  |  |
| Meeting closed at ­ 7.23pm  **NEXT MEETING: Monday 10th August 2020, 7:00pm, Venue: TBC** | | |

|  |  |
| --- | --- |
| Signed:  Ingrid Dimock (Secretary) | Date: 20/07/2020 |
| Signed:  Leigh Passfield (President) | Date: [date] |