

**Business Unit**

The Gap State High School

**Completed by:**

The Gap State High School Tuckshop

**From Email**

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**Monthly Overview**

I was absent for a few days and the ladies were more than capable to carry on without me and did a outstanding job following all the guidelines that are in place.  
Have submitted 3 quotes for the dishwasher for the Gambling Grant.  
Volunteers have started to come back which is great to see them again will look at getting a few more for next term.  
Have revisited the reviews on staff which I did in March 2020 to be discussed with line manager over the next few weeks.

**New tasks / actions for next month**

New Summer menu will start putting something together as the hotter months arrive. have been chatting to student asking them what they would like to have.  
Will also have a look at the floats as i think we will need to increase them as it get busier.  
Also from next month I will start selling ice creams from the express line as this will help lessen the ques.

**Opportunities/requests for P&C consideration**

I was thinking since we have the express-line going and doing well we could possible get the hospitality students to come and do some customer service training for the first 5 to 10 min of Morning tea or Lunch maybe something to discuss with the school going forward. They will always have 1 of us with them and think it would be a good experience for the students to get their hours in for their certificates .

Also I would like to get a safe installed in the kitchen if possible for over the holidays and just to keep the money safe.

**Are there any issues / incidents / concerns?**

None to report