

POPARTS MEETING MINUTES

Location: The Gap State High School – Music Staff Room
Date: 20th October 2020
Time: 7.30pm
Facilitator: Erin Williams

Declaration of meeting open at 7.41 pm – Chairperson

Attendees Monique McMullen, Erin Williams, Sally Richardson, Kate Pass

Apologies Rachel Greig, Tracy Fulwood, Jodie Day

Minutes of the Previous Meeting – Secretary

Motion – ‘that the minutes of the previous meeting dated 15.09.2020 be accepted’.

Moved: Erin Seconded: Monique

Actions and Business from previous minutes

- a. Surveying of parents for Poparts to contact them - in progress with Monique & Erin
- b. Monthly Poparts Meeting time will change to 4th Tuesday of each month (2021 onward)
- c. Thankyous to Trivia Night donors - in progress with Monique
- d. Getting quotes for jazz bass - in progress with Monique
- e. Bunnings donation for next Poparts Raffle of Esky full of goods - received (collected by Kate, in Poparts cupboard)
- f. Bunnings BBQ – date for Poparts’ is Sunday November 8

Correspondence – Executive Committee

Annie from Bunnings (email)- BBQ date confirmed

Arts Report - HOD Arts

- a. Friday night concert went well. Awaiting videography.

- b. Junior Music Camp well-run and well-received.
- c. Artist in Residence excursion last week was enjoyable.
- d. Upcoming community workshops: Ceramic Earrings & Clay Sculpture
- e. Buying available secondhand Jazz Bass – school requires more quotes of comparable ones before considering

Motion to accept HOD report

Moved: Monique Seconded: Kate

Treasurer's Report

Motion: 'that the financial reports be accepted'

Moved: Erin Seconded: Kate

Chairperson's Report – Chairperson

- a. Thermomix Raffle – a few tickets left to sell; could make around \$3500 for Poparts.
- b. Poparts Meeting dates change – to 4th Tuesday of the month (from 2021 onward)
- c. Bunnings Esky Raffle – received esky with bundle of goods; will put Raffle online and also advertise it at the end of year concert (Fri Nov 13); will be drawn Friday December 4.

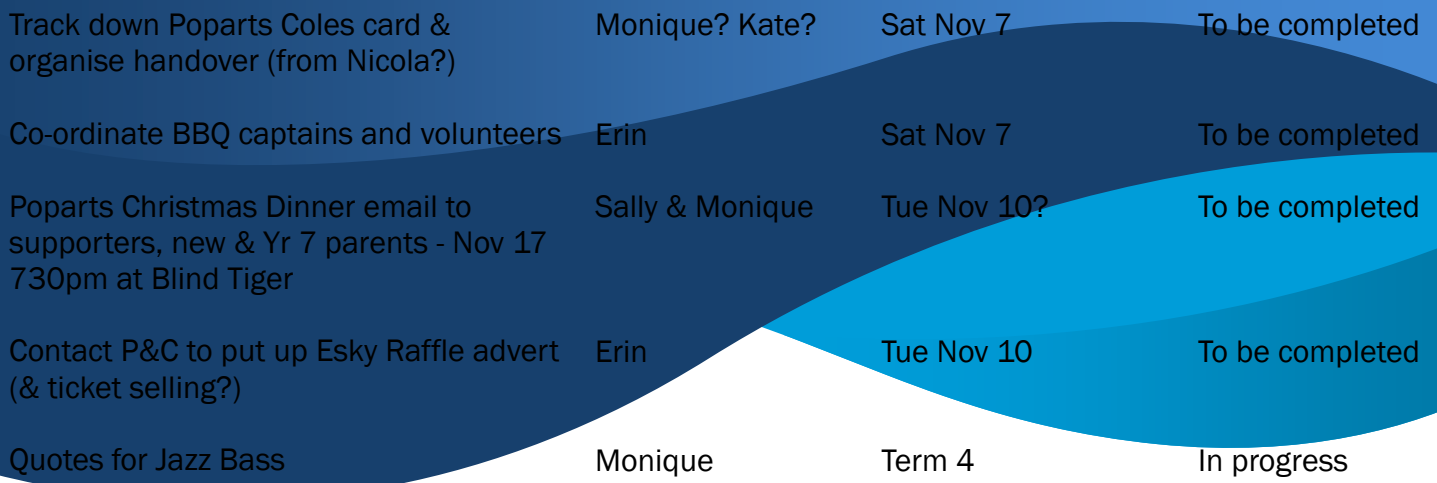
Motion: Acceptance of Chairperson's report

Moved: Erin Seconded: Kate

Meeting Closed at 8.35pm – Chairperson

Next meeting – End of Year Drinks Tues 17th November, 7.30pm, Blind Tiger

Action Items	Owner(s)	Deadline	Status
Send photos of Esky & Goods to Kerry for designing for Raffle advertising	Erin		To be completed
Bunnings BBQ email to supporters, Yr 7 & new parents, include Doodle poll for sign-ups, and request for captains	Sally & Monique	Fri Oct 23	To be completed
Contact Tuckshop to organise Pulse machine for BBQ and ask about any food or supplies they can supply for the BBQ (eg drinks, bread, sausages, onions, sauces, serviettes, trays, foil) <i>(continued over page)</i>	Kate	Thu Nov 5	To be completed



Track down Poparts Coles card & organise handover (from Nicola?)	Monique? Kate?	Sat Nov 7	To be completed
Co-ordinate BBQ captains and volunteers	Erin	Sat Nov 7	To be completed
Poparts Christmas Dinner email to supporters, new & Yr 7 parents - Nov 17 730pm at Blind Tiger	Sally & Monique	Tue Nov 10?	To be completed
Contact P&C to put up Esky Raffle advert (& ticket selling?)	Erin	Tue Nov 10	To be completed
Quotes for Jazz Bass	Monique	Term 4	In progress