

**Business Unit**

The Gap State High School

**Completed by:**

The Gap State High School Tuckshop

**From Email**

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**Monthly Overview**

We are still struggling with staff on the door. This really slows things down allot as this means one of us needs to stand at the door and do crowd control, which mean there is either 1 less till or nobody to push the food forward and repack. Also they change the rosters without notifying us so hard to keep on track who is meant to be on duty.

Thanks Dave for you write up on Facebook I have 2 new lovely volunteers who have started.

**New tasks / actions for next month**

I'm in the middle of doing a new menu for admin.

Stock take will be done at the end of the term

I will be getting the refrigeration company in to do a service on the walk in freezer and fridge before the holidays start.

I am increasing the floats to \$200 as we are struggling with the \$150 we have.

**Opportunities/requests for P&C consideration**

I have a problem with parents phoning during lunchtime to order food for their kids as most times we don't have a chance to answer the phone as we are really busy. have had a few very rude parents on the phone.

I have spoken to the office ladies and told them what info we need with regards to payment with cards over the phone. But some parent have been phoning the tuckshop directly.

**Are there any issues / incidents / concerns?**

Fire drill we are still not be notified when there is a drill then expected to stay on the field until the drill ends.

This cause lots of stress as we are not prepared for the students by the time we got back to the tuckshop at the same time the student are sent on break . Students were trying to lift the tuckshop door as we were not ready. we also had no staff on the door after the fire drill.