



## The Gap State High School Parents' and Citizens' Association

General Meeting Agenda  
8 February 2021 at 7:00pm  
TGSHS Library

Meeting opened: 7:01pm

**Attendees:** Andy Davies, Claire Turlington, Craig Turlington, Penni Davidson, Terri Bainbridge, Christiania Xu, Sally Bourne, Leigh Passfield, Bec Oliven, Wendy Mahbubani, Andrea Nicols, Glenda Johnsons, Rchard James, Janelle Grace, Jane Forno, Kathy Thompson, David Nicols, Yang Wang

**Apologies:** Ingrid Dimmock

Note : Penni Davidson is acting Secretary for this meeting.

MOTION	BUSINESS RAISED	ACTION
<b>Confirmation of the minutes of the previous general meeting</b>		
21.02.01	<p>Link to November 2020 minutes. (<a href="#">link</a>)</p> <p><b>Motion:</b> "That the minutes of the previous general meeting be accepted as a true record."</p> <p>Moved: Terri Seconded: Andrea carried</p>	November minutes published for online viewing by secretary.
<b>Business arising from the minutes of the previous general meeting</b>		
	none	
<b>Treasurer's Report -</b>		
	<p>A link to the final report can be found here Total profit for last year is \$302 k All businesses made profits.</p> <p>Questions answered: The negative stock value is a change in accounting practice (was cash accounting is now accrual)</p> <p><b>Motion:</b></p>	Link to financial report

21.02.02	That the Treasurer's report be accepted Moved Christiania Seconded Terri carried	
<b>P&amp;C Executive Meeting summary</b>		
	None -	
<b>Principal's Report – (Acting) Richard James</b>		
21.02.03	<p>The final year of the strategic plan has commenced, which means looking forward to the next 4 years. Looking to lift to the attendance to the benchmark of 95%. Students enrolled on day 8 are 1745, Updates on staffing, and new building, as well as year 12 results from last year. Some excellent results, with 75% of the students who released their data to the school achieving in the top 25% of the state (above a 75.00)</p> <p><b>Motion:</b> that the school calendar be accepted Moved Richard Seconded Andy Carried</p> <p>A final question about the discussion at the last P&amp;C meeting about school and parental communication. It was asked that updates with regard to this issue be communicated to the P&amp;C and the wider community at large.</p>	5min
<b>Correspondence received since the previous general meeting, inward and outward</b>		
	nil	
<b>Business arising from the correspondence – 5 min</b>		
	Nil	
<b>President's Report – Leigh Passfield President</b>		
	Welcome everyone, it so good to see you all and I really appreciate that you have made the time to come out tonight to find out a bit about what is happening in the school and P&C.	

	<p>From a P&amp;C point of view we have had a pretty positive start to the year and hopefully the plan is to have a drama free, productive, interactive positive year with the P&amp;C been a positive influence on the school by not only contributing a substantial amount of funds to the school but also by:</p> <p>Continuing to providing a training and experience space for students and expanding this into the tuckshop area and building on the uniform shop and café spaces</p> <p>Having another great Yr 7 meet and great night and hopefully continuing on with our plan to hold one for another year level in 2021.</p> <p>Developing out the A4A plan you see tonight</p> <p>Setting a good example of how a cohesive positive work environment produces great results and makes people feel great about themselves both within the P&amp;C and with our staff working in the school environment.</p> <p>We have started this year with the employment of Dan Rouss as Catering Manager overseeing the Tuckshop and Café (so it does not report to the President anymore making the President job more attractive – AGM coming up). His whole objective is to get these two entities working together to provide great food for the students and staff, you will see later tonight where he is already working on reducing preservatives in the food.</p> <p>Now as some of you know I can not go past mentioning our financial results to the end of the year 2020 – Christiana will speak more on them tonight and of course they will be discussed at the AGM on the 8 March but I just want to point out a couple of things and do a quick thankyou.</p> <p>The Café had a profit of \$8500 – (our goal was in 2019 to make a \$1) and we did more than that this year – thankyou to Kyra and those who have supported this.</p> <p>The uniform shop has had a stellar year and has more than outperform expectation (no covid money at all) – the uniform shop has been an issue for me for 4 years as many of you know – when I took over President in 2018 the profit was \$46000, and we put some great voluntary resources into working on it including Wendy etc and profit grew to \$53K 2019 and the work resulted in a restructure and appointment of Angela Windmill who as many of you have seen has taken the shop to a whole new level of presentation, stock availability etc and this has resulted in a \$109K profit for 2020 – thankyou to all involved.</p> <p>An item that the school has requested, with the new houses, (8) a few identifying flags would be appreciated.</p>	
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21.02.04	<p><b>Motion:</b> That the P&amp;C donate up to \$5000.00 to the school for mascot flags for the 8 new houses. Moved Dot Seconded Claire Carried</p>	
<b>Subcommittee Report – PEG</b>		
	No report	5min
<b>Subcommittee Report – POPARTS</b>		
	First meeting tomorrow night (9/02). Trivia night 19/03 through try bookings	.5min
<b>Subcommittee Report – Activities 4 Activities</b>		
21.02.05	<p>An update was given about the new year and reminded parents about the upcoming year 7 parent welcome evening.</p> <p><b>Motion:</b> That the draft activities calendar be accepted, so that it may be placed on try bookings Moved Jacqui Seconded: Andrea Carried</p>	5min
<b>Subcommittee Report - SHAPE</b>		
21.02.06	<p>Nil</p> <p><b>Motion:</b> That the P&amp;C release up to \$500.00 for each of the upcoming events (for Poparts and A4A) for floats and other incidentals in February and March 2021.</p> <p>Moved: Glenda Seconded Andrea Carried</p>	5 min
<b>Business Unit Reports</b>		
	Written reports are not available as there was a miscommunication, reports given are verbal:	15min at 5min each

<p>21.02.07</p> <p>21.02.08</p>	<p>In Tuckshop and the Café a new Catering manager, Dan Rouss, we welcome him to the team. His focus is on fresher produce, through the menu choices, and synergy between the café and tuckshop.</p> <p><b>Motion:</b> That up to \$4000.00 (including GST) be released to purchase the list of equipment requested by the catering manager, including a commercial mixer, a Sous vide machine and muffin trays</p> <p>Moved Andy Seconded Dot Carried</p> <p>Requests have been made for complete ingredients list to be made, including brands, as well as preservative free, and carb counting for medical reasons.</p> <hr/> <p>Uniform Shop – 106% increase in profit this year, donated items are going well, stationary had 479 orders, but final profit will be known late in February or early March. Preschool sales went well with 2 staff paid for the busy times. Next month winter orders will need to be finalised, 80% of the stock for the year has now been sold. Trousers are popular, shorts (at least for girls) are less so.</p> <p><b>Motion:</b> That the P&amp;C approves the purchase of fleece jackets the value of \$5541.00 Moved: Angela Seconded Janelle Carried</p>	
<b>Facilities &amp; Grounds Working Group (FGWG)</b>		
<b>General Business</b>		
	<p>Question about the bleachers and if the new houses and painting were a priority. A: Not sure if there is enough space for all 8 houses. There is some thought that the extended refurbishment of the basketball courts might find a solution to this problem.</p>	

<p>Meeting closed at 8:26 pm</p> <p><b>NEXT MEETING: Monday 8<sup>th</sup> March 2021, 7:00pm, Venue: Library</b></p>		

Signed:	
Ingrid Dimock (Secretary)	Date:
Signed:	
Leigh Passfield (President)	Date: [date]

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