



## The Gap State High School Parents' and Citizens' Association

### General Meeting Agenda

12 February 2024

at 7:00pm

Library

Meeting open: 7:05pm

Attendees: Erin Williams, Trinity Ryan, Rachael Grieg, Michelle Moore, Charlene Marshall, Ari Halberstater, Cameron Drew, Kym Bierenbroodspot, Clare Tarlington, Angela Windmill, Leigh Passfield, Glenda Johnson, Adam Massey, Janelle Grace, Genevieve Healy, Skye Sewell, Steve Toomey, David Pawsey, Sally Bourne, Anne McLachlan, Christiana Xu, Rex Bertrand, Briony Blackmur

Apologies: Stephanie Smith

### ACKNOWLEDGEMENT OF COUNTRY

*We acknowledge the Turrbal people and the people of the Yuggera Language Group, the Traditional Custodians of the land where we walk and learn. We pay our respects to Elders past, present and emerging who guide us with their knowledge and memories. We acknowledge that our community encompasses First Nations people from across Australia and we welcome and pay respect to their cultures.*

### MOTION

### BUSINESS RAISED

### ACTION

### Confirmation of the minutes of the previous general meeting

Motion: That the minutes of the previous meeting be accepted  
Moved: LP  
Seconded: KB  
Accepted: All

That the minutes of the previous meeting be accepted

### Business arising from the minutes of the Previous general meeting

- Previous meeting noted discussion regarding uniform review and outcomes. Further discussion to be detailed within meeting tonight.

### Treasurer's Report

Motion: To accept the Treasurer's Report January 2024  
Moved: CX  
Seconded: LP  
Accepted: All

- January 2024 Treasurer's Report Attached and reviewed in meeting.
  - The uniform shop is showing a monthly profit of \$46427.79. This is due to new student enrolment at beginning of the school year.
  - The Tuckshop shows a monthly loss of \$917.18; this is due to large amount of goods purchased for beginning of the year.
- December 2023 Treasurer's Report Attached
  - The uniform shop is showing a monthly profit of \$14258.72 and a YTD profit of \$119,484.77. (Annual budget \$107755.00). YTD profit compare

<p>Motion: To accept the Treasurer's Report December 2023 Moved: CX Seconded: LP Accepted: All</p>	<p>with annual budget, already achieved 110.1% of annual budget. Congratulations!</p> <ul style="list-style-type: none"> <li>• The Tuckshop shows a monthly profit of \$4267.83 and a YTD profit of \$61264.15 (Annual budget \$17019.81). YTD profit compare with annual budget, already over annual budget by 260%. Good job!</li> <li>• POPARTS is showing a monthly profit of \$82.00 and a YTD profit of \$469.48.</li> <li>• A4A is showing monthly profit \$63.37 and YTD profit of \$1596.58.</li> <li>• According to Australian Accounting Standard AAS4 (Depreciation of all non-current assets with limited useful lives) and Auditor's recommendation, P &amp; C depreciation part of assets. Therefore, our report shows \$5690.92 depreciation expenses.</li> <li>• P&amp;C award has not been updated. This is normally completed by December 2023. At this stage we will have backpay required. P&amp;C Association QLD have not provided clarification for this at this time. When advised, this amount will be noted.</li> </ul>	
<b>Bookkeeper Report</b>		
<p>Motion: To accept the Bookkeeper Report Moved: Seconded: Accepted: All</p>	<ul style="list-style-type: none"> <li>• Bookkeeper Reports Attached Feb 2024</li> <li>• Summary of the P&amp;C payments processed today including a top-up for the Visa Debit account and a payment to the ATO. These payments are in CBA and awaiting approval.</li> </ul>	
<b>Principal's Report – Anne McLauchlan</b>		
	<ul style="list-style-type: none"> <li>• Started year off well, Anne noted how thrilled and proud of the students and teaching staff she is. Anne noted the huge body of work that has already successfully been achieved.</li> <li>• Senior Leadership Team newsletter which was provided as a hardcopy in the meeting. Noted that this is an internal document.</li> <li>• Noted that school is waiting for significant portion of parents to pay the SRS fees. The outstanding fees yet to be paid total \$630,000. Noted as likely reflection of the increased cost of living and family ability to pay.</li> <li>• Parents as Partners events including Mother's Day event and Father's Day event. 23/2 Year 7 parents evening.</li> <li>• Parents and Partners including Headspace on 20 Feb 2024 regarding parenting; Judith Lock to present on Confident and Capable Kids 20/4; Nathan Wallace to present on Neuroscience in 21/5.</li> <li>• P&amp;C Meetings: Melanie Bowe, Librarian will be presenting information about the library; Dr Judy Smeed will be returning to P&amp;C meeting in May to discuss ATAR.</li> <li>• All events will be noted in the school newsletter.</li> </ul>	

	<ul style="list-style-type: none"> <li>• 2023 performance data presented by Rex Betrand and Cameron Drew with overheads. <ul style="list-style-type: none"> <li>- 91% attendance</li> <li>- 90% A-C all subjects. Noted all the students are ‘lifting’ their results across the curriculum.</li> <li>- Successful outcome with the Monday afternoon time for teachers engaged in Intentional Practice and Deep Collaboration. To continue this in 2024.</li> <li>- Head of Department to engage in class observations (Instructional Rounds) equate to greater opportunity for individual attention as well as classroom support.</li> <li>- Level of Achievement (LOA) have increased from mid-60% to 83% on average.</li> <li>- Whole School LOA results reflect higher than region and QSS data.</li> <li>- Junior Certificate of Education (JCE) – able to meet targets across 2023 with expectation for further increases. Some areas for prioritising however, overall excellent work.</li> <li>- NAPLAN: encouragement to members to feel more positive about NAPLAN as it does provide school with critical information. Discussion with members relating to how NAPLAN information is used and the difference between the data provided to parents and the individualised and collective data the school is able to access. 2023 results improved and is above the region scores.</li> <li>- 2023 had great year 12 results. Median ATAR of 89.05. 6 students obtained ATAR greater than or equal to 99. 100% QCE and 97% VET completed. Results above state results.</li> <li>- Time4 and Expert Teaching Teams: great outcome for students demonstrated in the ‘upward movements’ in student grades.</li> </ul> </li> </ul>	
<b>Correspondence received since the previous general meeting, inward and outward</b>		
	<ul style="list-style-type: none"> <li>• Summary information emailed to members prior to meeting.</li> <li>• \$500 donation from Day and Night Chemist from The Gap families – a massive thank you!!!</li> <li>• P&amp;C QLD State School Awards – Tuckshop application for nomination due by 8/3/2024 also a school upgrade drinking fountain grant.</li> </ul>	
<b>Business arising from the correspondence – 5 min</b>		
Motion: TGSHS request to be informed about decisions being considered or made in relation	<ul style="list-style-type: none"> <li>• Discussion of new 40 km/hr zone with councillor Steve Toomey.</li> <li>• Kids not tapping on and tapping off on buses. Starting to be an issue with numbers using buses. Risk that Qld TransLink may reduce bus services. Encouragement for kids to tap on and tap off. For every person who takes the bus, the BCC council provides \$5.40 per person.</li> </ul>	

<p>to the fence on the pathway Moved: LP Seconded: CT Accepted: ALL</p>	<p>Any change including a reduction of services would require an increase in rates.</p> <ul style="list-style-type: none"> <li>Fence between road and footpath may be removed as it requires repairs. Noted in meeting the current debate regarding to repair or to replace. Members expressed interest in keeping the fence. Note that the current fence is not a safety fence. Current work order for the fence to go back in with council. Members would like to strongly recommend the fence to be replaced and repaired.</li> <li>Steve happy to receive feedback – contact his office, 07 3407 1900; E: <a href="mailto:thegap.ward@bcc.qld.gov.au">thegap.ward@bcc.qld.gov.au</a></li> </ul>	
<b>President's Report – Erin Williams President</b>		
	<ul style="list-style-type: none"> <li>Feedback in relation to the Uniform Committee. Noted feedback from previous meeting.</li> <li>Update provided by Trinity Ryan: The new, long sleeve blouse option (as approved in November meeting) for Option 2 to be available hopefully by June 2024. As tucking in of shirts did not receive unanimous votes in November, the committee recommends that tucking for short sleeve shirts be made optional and that the long sleeve shirts must be tucked. There are further items being reviewed including the design and make-up of the skort and skirt, colour and design of the formal shirts. Please note that there are no further changes at this stage. Further community consultation will be sought. Acknowledgement of the lengthy process and importance of gathering opinion and feedback. Noted in meeting that Feedback is gathered by the committee then considered by the committee members. The committee would then bring any ideas to the P&amp;C Meeting for decision making or direct feedback request. Please send any personal opinions, compliments, questions, or concerns to the secretary on <a href="mailto:secretary@tgshspandc.org.au">secretary@tgshspandc.org.au</a>. The secretary will be able to pass on the information to the committee.</li> <li>Discussed in meeting the following points: <ul style="list-style-type: none"> <li>Please note a correction to previous minutes (November 2023) - Hair down unless required for class (Workplace Health and Safety requirement) is not an endorsed change as it did not receive a majority vote in favour. Rather a consideration for future review.</li> <li>There was discussion noted within the meeting by a member in relation to the accuracy of the November meeting minutes. Recommendation made in meeting to members to continue discussion, consideration and review at the next uniform meeting and let secretary know of any amendments or changes required to the November minutes. Any changes, corrections or updates will be noted in the next month's meeting minutes.</li> <li>Discussion within the meeting regarding the consideration of sports uniform, how many days children are able to wear the uniform as well as what consequences are enforced. Reference made to school policy, purpose of formal uniform and sports uniform, personal preference, ability to accommodate personal</li> </ul> </li> </ul>	

	<p>preference when evidence is provided appropriate to need/request.</p> <ul style="list-style-type: none"> <li>- Request made by a member for the school and P&amp;C to carefully consider the current EQ inclusion policy and disability equity policy especially in relation to the current uniform. Further information can be found here: <a href="https://ppr.qed.qld.gov.au/pp/student-dress-code-procedure">https://ppr.qed.qld.gov.au/pp/student-dress-code-procedure</a>; <a href="https://www.legislation.qld.gov.au/view/pdf/inforce/current/act-2006-039">https://www.legislation.qld.gov.au/view/pdf/inforce/current/act-2006-039</a>; <a href="https://ppr.qed.qld.gov.au/pp/inclusive-education-policy">https://ppr.qed.qld.gov.au/pp/inclusive-education-policy</a></li> <li>- Acknowledgment of the frustrations, difference of opinions and complexity involved in this matter noted at meeting.</li> <li>• Members would like to acknowledge the great work and commitment of the uniform committee.</li> <li>• Members would like to acknowledge that P&amp;C Meetings are time limited, and any personal opinions or potential discussion points can be emailed to the secretary on <a href="mailto:secretary@tgshspandc.org.au">secretary@tgshspandc.org.au</a>. The secretary will be able to pass on the information to the uniform committee for their review.</li> </ul>	
<b>Subcommittee Report - Activities 4 Activities</b>		
Motion Moved: Second: Accepted:	<ul style="list-style-type: none"> <li>• Not able to be reviewed due to time constraints.</li> </ul>	
<b>Subcommittee Report – POPARTS</b>		
	<p>As Attached</p> <ul style="list-style-type: none"> <li>• Overview: The first meeting for 2024 will be held on Tuesday 13th February. Please note the change of location as Monique is away at music camp. Venus Ganis has kindly offered to host the meeting in G BLOCK (Visual Arts) Gallery. Enter the driveway between Q and S Block and follow it down towards the sports oval to the entrance at the gallery.</li> <li>• The first event for 2024 is coming up soon with the POPARTS Trivia Night will be held on Friday 8th March from 6:30pm. Tickets will be available soon, and we hope to see everyone there.</li> <li>• Items for Next Month: Nothing at this time.</li> <li>• For Consideration/Approval (including any financial approvals required) Nothing for consideration at this time.</li> <li>• Concerns No concerns at this time.</li> </ul>	
<b>Subcommittee Report – SHAPE</b>		
	<ul style="list-style-type: none"> <li>• Not able to be reviewed due to time constraints.</li> </ul>	
<b>Subcommittee Report – Student Support Parent Group (formerly PEG)</b>		

	<ul style="list-style-type: none"> <li>Not able to be reviewed due to time constraints.</li> </ul>	
<b>Business Unit Reports</b>		
	<ul style="list-style-type: none"> <li>Not able to be reviewed due to time constraints.</li> </ul>	
<b>General Business</b>		
	<ul style="list-style-type: none"> <li>Parent Uniform Committee required one extra parent. Request for volunteers emailed to members prior to meeting alongside meeting reminder. Kate Mason, parent, has volunteered to be that parent. Thank you to Kate!</li> </ul>	
<p>Meeting close: 9:17pm</p> <p><b>NEXT MEETING: Next General and the Annual General Meeting is to be held on March 11, 2024. 7:00pm, Venue: Library</b></p>		
Signed: signed electronically		
Leigh Passfield (Vice President)		Date: 12/02/2024
Signed: signed electronically		
Erin Williams (President)		Date: 12/02/2024